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# This is a sample ticket

COMPLETE THIS FORM AND ATTACH A COPY TO ALL THE APPLICATIONS

PLEASE INCLUDE ALL DETAILED INFORMATION ON THE SAMPLE TICKET

All this information must appear on the printed tickets

Please note that this sample ticket is for guidance only

# LEGALIZED GAMES OF CHANCE CONTROL COMMISSION (N.J.S.A. 5:8-1 & N.J.A.C. 13:47-1.1)

### GENERAL INFORMATION

The Legalized games of Chance Control Commission was established in 1954 to supervise the administration of the Bingo Licensee Law and the Raffles Licensing Law and to adopt, amend and repeal rules and regulations governing the issuance and amendment of licenses.

### APPLICATIONS

The Municipal Clerk of the municipality in which you are holding the bingo or raffle must approve your license prior to the license being issued. You cannot begin any portion of the bingo or raffle prior to physically receiving your license from the Municipal Clerk.

When you have completed filling out the application, present it to the clerk of the municipality in which you want to hold the event, along with a <u>valid registration certificate issued by the Legalized Games of Chance Control Commission</u>. No application will be accepted with a copy of your registration certificate!

# TO HOLD A BINGO:

Submit One (1) signed notarized copy of the Application for Bingo License (form LGCCC 2B-A) with the Municipal Clerk. If the premises are to be rented, the organization must file a Statement of Landlord (form LGCCC 10-A) and a copy of the Lease Agreement attached to each copy of the application.

# TO HOLD A RAFFLE:

Submit One (1) signed notarized copy of the Application for Raffle License, (form LGCCC 2R-A) with the Municipal Clerk. If the raffle equipment is to be leased, a certificate of the lessor (form LGCCC 13) must be attached to the application.

- 1. An applicant must present the organization's original registration form on which the identification number is shown at the time the license application is filed with the Municipal Clerk. Clerk will make a photo copy of said original.
- 2. A copy of the sample raffle ticket must be present with the application, if considered "Off-Premise" Raffle.
- 3. The licensing fees payable to: LEGALIZED GAMES OF CHANCE CONTROL COMMISSION, AS LISTED ON THE ATTACHED FORM

# 4 . Payment of Municipal Fees is equal to the amount charged by the LGCCC and are payable to: Township of Middle

# LICENSE ISSUANCE

# \*\* PLEASE NOTE – the application must be filed at least 3 weeks prior to the first scheduled game authorized \*\*

The Municipal Clerk will then (not less than 14 days after the meeting) issue to the applicant the required license.

# FOR FURTHER INFORMATION PLEASE REFERENCE THE STATUTES LISTED ABOVE OR CONTACT THE MUNICIPAL CLERK'S OFFICE AT (609) 465-8721

### Report of Operations

No later than the 15th day of the calendar month following the month in which a game of chance is conducted, the organization conducting the game and the member or members responsible for the conduct of the game must file a report of operation with the Commission. The report must include the gross receipts derived from each game; the expenses incurred and to whom such amounts were paid; the net profit from each game; the uses to which the net profit has been or will be applied; and a list of the prizes offered or given and the respective value of each.

# Fines and Penalties

A violation of the bingo and raffles licensing laws or regulations carries a fine of up to \$7,500 for a first offense and up to \$15,000 for the second and each subsequent offense. In addition, the Commission is authorized to order restitution to an aggrieved party. All penalties may be collected in a summary manner pursuant to the Penalty Enforcement Act.

# Conclusion

New Jersey non-profit organizations can successfully raise funds through bingo or raffles. However, if the organization does not adhere to the bingo and raffles licensing laws or the regulations, the penalty may wipe out any profits realized. Care should be taken, therefore, to understand and comply with all applicable laws and regulations.

The licensing fees payable to the Commission are:

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- 1. Bingo: \$20.00 for each occasion on which any game or games of bingo are to be conducted under the license;
- 2. On-premises draw raffle for cash prizes (50/50) in excess of \$400.00 or merchandise prices where the total combined retail value of prizes awarded is in excess of \$400.00: \$20.00 for each day on which a drawing(s) is to be conducted under the license;
- 3. On-premises draw raffle for cash prizes (50/50) that do not exceed \$400.00 or merchandise prizes where the total combined retail value of prizes awarded does not exceed \$400.00: no licensing fee. In the event the retail value of the prize(s) offered or awarded exceeds \$400.00 in a raffle in which it was anticipated that the retail value would not exceed \$400.00, the licensee shall submit a check or money order made payable to the Legalized Games of Chance Commission in the amount of \$20.00 at the time of filing the report of operations required by N.J.A.C. 13:47-9 and if required, provide the licensing municipality with any additional fees due, together with a copy of the Report of Raffle Operations;
- 4. Off-premises draw raffle awarding merchandise as a prize: \$20.00 for each \$1,000 or part thereof of the retail value of the prize(s) to be awarded;
- 5. Carnival games or wheels: \$20.00 for each game or wheel held on any one day, or any series of consecutive days not exceeding six at one location;
- 6. Off-premises cash (50/50) raffle: a \$20.00 fee shall be paid at the time the application is filed. In the event the awarded prize exceeds \$1,000, then an additional fee of \$20.00 for each \$1,000 or part thereof in value of the awarded prize in excess of \$1,000 shall be forwarded to the Control Commission by check payable to the Legalized Games of Chance Control Commission together with the Report of Operations as required by N.J.A.C. 13:47-9 and if required, any additional fees due, together with a copy of the Report of Raffle Operations shall be provided to the licensing municipality;
- 7. Special door prize raffle: no fee is payable and no license is required, provided the merchandise is wholly donated, has a total retail value of less than \$50.00, and the raffle is conducted in accordance with N.J.A.C. 13:47-3.11 and 8.15;
- 8. Calendar raffle awarding cash or merchandise as a prize: \$20.00 for each \$1,000 or part thereof of the retail value of the prize(s) to be awarded.
- 9. Instant raffle games awarding cash or merchandise as a prize: i. \$20.00 for each day on which instant raffle tickets are sold or offered for sale; or ii. \$750.00 for a one-year license to sell, or to offer for sale, instant raffle tickets during that year.
- 10. Golf Hole-in-One Contest: \$20.00 for each \$1,000 or part thereof of the retail value of the ancillary prizes offered.
- 11. Armchair race: \$50.00 per licensed day of operation.
- 12. Casino Night: \$100.00 for each day of operation.